



Clarksons
Port Services



STATEMENT OF POLICY AND AUTHORITY

Clarkson Port Services Limited (“CPSL”), including Gibb Group, is committed to providing an unparalleled standard and continually improving service to its clients. Fundamental to this commitment is the maintenance of certification to International Standards 9001:2015 for Quality and OHSAS18001 for Health and Safety and ISO14001 for Environment. It is incumbent on all members of staff to comply with these Standards. CPSL is also committed to transition of its Health & Safety certification from OHSAS18001 to ISO45001:2018 for Health and Safety and to maintaining compliance to all applicable legal and other requirements relevant to its work activities.

The CPSL Scope of Certification is : **The supply of shipbroking, port agency, boating services, stevedoring, warehouse management, vessel agency, freight forwarding, project logistics and the provision of tools, consumables and procurement services to the offshore and onshore industries and tool calibration and refurbishment services.**

This company undertakes to supply only safety equipment and/or related services that fully comply with the standards and regulations and claims made relating to those products and/or related services. Where appropriate, this company will maintain up to date technical files and associated documentation to ensure that regulatory compliance information can be supplied upon request.

Where products are sourced from external organisations which hold technical files relating to the products being offered, this company will request confirmation that these files are current, complete, contain appropriate conformity assessment information and, where relevant, regulatory compliance certificates and will take all necessary steps to confirm the validity of the compliance documentation held by that external supplier in respect of the products being sourced.

Where services are provided related to safety equipment sourced from external organisations, this company will maintain approval from the manufacturer that the services provided are assessed and approved by the external organisation

The CPSL Managing Director is responsible for the achievement and maintenance of the certifications. Reporting to the Managing Director are the Gibb Group Director and the Quality, Health, Safety and Environment Manager, with authority to take whatever action is necessary to achieve the aforementioned commitment.

The Group Management System is continually and systematically reviewed for effectiveness and continual improvement sought to meet customers’ requirements and corporate goals. As part of this continual improvement, the Management System provides a framework for setting annual Corporate Objectives to identify the strategic direction of CPSL and reviewing risks and opportunities attendant on these Objectives.

Key Performance Indicators will also be set annually, to enable CPSL to monitor its progress towards achievement of areas of specific focus during the year. These are found on pages 3 and 4 of the Management System and displayed on each CPSL site.



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The Corporate Objectives for Clarkson Port Services Limited for 2021 can be summarised as:

- Zero harm to staff;
- Full development of Gibb Safety and Survival division;
- Increased use of technology to reduce dependency on travel;
- Reduction in environmental impact of running CPSL;
- Increased digital marketing;
- Integration of onboarding and training processes with new Plc HR system;
- Operational system for CPS Agency work activities.

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David Rumsey
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2/1/2021

D W Rumsey

Date

Managing Director